

A photograph of three people walking across a crosswalk on a paved road. The person on the left is wearing a dark jacket and black pants, holding a small rainbow flag. The person in the middle is wearing a dark t-shirt and black pants, wearing a long rainbow cape and holding a small rainbow flag. The person on the right is wearing a patterned shirt and black pants, holding a small rainbow flag. The background shows trees and a clear blue sky. A pedestrian crossing sign is visible on the left side of the road.

2024

# ELECTION NOMINATION PACKAGE

POSITION

**VICE PRESIDENT INTERNAL**

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UFV Student Union Society  
[ufvsus.ca/elections](https://ufvsus.ca/elections)  
[elections@ufvsus.ca](mailto:elections@ufvsus.ca)

# ELIGIBILITY CHECKLIST

- Read the Election Timeline (pg. 3) and confirm availability for all necessary dates.
- Fully complete all parts of the Declaration of Intent (pg. 4)
- Read and sign the Election Eligibility Verification Form (pg. 5-6)
- Read and sign the Electoral Candidate Contract (pg. 7)
- Read the Election Rules (Nomination Package & [www.ufvsus.ca/elections](http://www.ufvsus.ca/elections) under “election resources”)
- Read the Responsibilities of a Director policy ([www.ufvsus.ca/elections](http://www.ufvsus.ca/elections) under “election resources”)
- Create a Candidate Statement  
(This is a document: “where the candidate shall be permitted to provide a statement on their views on matters rightfully falling under the jurisdiction of their desired position”. A Photo of the Candidate may be used in this. For examples go to <https://ufvsus.ca/archives>. Expand the administrations and look for Candidate Statements.)
- Read the Vice President Internal job description (<https://ufvsus.bamboohr.com/careers>)

Submit completed packages, containing; (1) this completed Nomination Package, as well as (2) a Candidate Statement and (3) if necessary (see last page) a Letter of Recommendation from a UFV Faculty Member, via the online application by Sunday February 11 11:59PM (<https://ufvsus.bamboohr.com/careers>). Alternatively, students may submit hard copies to the Electoral Officer in Room S2101 (Abbotsford Campus) by the latest 6:00PM Thursday February 8.

Questions? Please email the Electoral Officer at [elections@ufvsus.ca](mailto:elections@ufvsus.ca)

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# ELECTION TIMELINE

## **NOMINATION PERIOD: January 22 - February 11**

Submit your Nomination Package, including your Candidate Statement and Letter of Recommendation (if applicable) to the online application by Sunday February 11 11:59PM (<https://ufvsus.bamboohr.com/careers>). Alternatively, students may submit hard copies to the Electoral Officer in Room S2101 (Abbotsford Campus) by the latest 6:00PM Thursday February 8.

## **REVIEW PERIOD: February 12 - February 25**

The Electoral Officer will review all packages to confirm eligibility and contact candidates.

### **ALL CANDIDATES MEETING (INFO SESSION): February 22 10:00AM**

Room s3103 Boardroom (Abbotsford Campus)

## **CAMPAIGN PERIOD: February 26 - March 10**

Start campaigning! Eligible candidates will need to have attended the info session, and can start preparing campaign materials, although no campaigning is required.

### **UFV ABBOTSFORD DEBATE: February 27 10:00AM**

Room s1116 Evered Hall (Abbotsford Campus)

### **UFV CHILLIWACK (CEP) TABLING: February 28 11:45AM**

East Atrium Building A (Chilliwack Campus CEP)

### **UFV ABBOTSFORD QUESTION AND ANSWER SESSION: March 6 5:30PM**

Room s2103a Restaurant Lounge (Abbotsford Campus)

## **VOTING PERIOD: March 11 - March 14**

Be sure to encourage your fellow students to go vote from the link sent to their student emails.

## **RATIFICATION: March 15 11:00AM**

Room s3103 Boardroom (Abbotsford Campus)

## **TRAINING PERIOD: April 22-May 3**

## **FIRST DAY IN OFFICE: May 6**

# DECLARATION OF INTENT

FULL NAME:

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DATE OF BIRTH:

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STUDENT NUMBER:

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ADDRESS:

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CITY:

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POSTAL CODE:

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PHONE:

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UFV STUDENT EMAIL:

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POSITION SOUGHT:

Vice President Internal

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# ELIGIBILITY VERIFICATION FORM

Only members of the Student Union Society (“the Society” and “SUS”) in good standing may seek election to the SUS Board of Directors. The Members of the Society are all individuals who have registered in at least one credit course at UFV for the current semester and who have paid membership fees to the Society.

All candidates intending to run for any position in the 2024 Election must complete and return the following waiver. This waiver authorizes the SUS Electoral Officer to check the candidate’s eligibility by verifying the candidate is a current student at UFV in good standing, has a minimum CGPA of 2.67, meets any other eligibility requirements (as applicable), and that UFV security has no current charges against the candidate. Should the candidate successfully attain a position on the SUS Board of Directors, this waiver also authorizes the SUS Board of Directors to verify their student status on a continuing basis throughout the academic year. No student may run for office until this waiver has been returned to the Electoral Officer.

Elected candidates will be required to attend Board Meetings once a month. This requirement is the reason Directors of the Society received priority registration. All successful candidates will be expected to arrange their schedules to accommodate Board Meetings.

(continued on the next page)

# ELIGIBILITY VERIFICATION FORM

I, \_\_\_\_\_ (print full name), hereby authorize the SUS Electoral Officer to verify that I am a current student at UFV in good standing, have a minimum CGPA of 2.67, meet any other eligibility requirements (as applicable), and that UFV security has no current charges against me. Should I successfully attain a position on the SUS Board of Directors as a result of this election, I further authorize the SUS Board of Directors to verify my student status on a continuing basis throughout the academic year. I understand that, should I fail in my bid to become a SUS director, this waiver will only be utilized during the 2024 Election period.

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**SIGNATURE OF CANDIDATE:**

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**DATE:**

# CANDIDATE CONTRACT

As a candidate in the 2024 Election I confirm that I have read and agreed to the election rules contained in this Election Package, and online at [www.ufvsus.ca/elections](http://www.ufvsus.ca/elections). I also realize that my failure to follow the rules will result in sanctions against my election campaign which may include the removal of my candidacy. I further realize that even if I have been removed as a candidate in the election, my continued lack of compliance of the above rules may result in further sanctions, including prohibiting involvement in future elections. I am also aware that groups or individuals that break the above rules while campaigning on my behalf may also result in me receiving the sanctions mentioned above.

By signing this contract I agree to conduct all of my campaigning in a respectful manner and will not spread any hate-speech or intentional lies against any group, organization, or individual. I fully understand that even my actions while not campaigning, off campus, or online, may still be deemed to represent my election campaign and those actions may result in the above sanctions against me if my actions violate the above clauses.

If successful, I fully and honestly intend to fulfill the duties of the position I seek for the entire term for which I am elected.

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**SIGNATURE OF CANDIDATE:**

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**DATE:**

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# SIGNATURES

You must have either of the following signatures:

1. Signatures from five (5) peers (include full name and Student Number); or
2. A faculty member's signature (include full name, UFV Department and date), along with a letter of recommendation (~500 Words), and a signature from one (1) peer (include full name and Student Number).

## 1. PEER

Name (First & Last Name)

Signature

Student Number

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## 2. FACULTY

UFV Faculty Signature (if applicable)

As a member of UFV Faculty, this current student meets the requirements needed and can run for the UFVSUS Election of 2024.

(Upload UFV Faculty Member's Letter of Recommendation (~500 Words) to Online Application Along With this Nomination Package and your Candidate Statement)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (First & Last Name)

\_\_\_\_\_  
UFV Department

\_\_\_\_\_  
Date