EVENT EVALUATION REPORT

**FOR RECOGNIZED STUDENT ORGANIZATIONS, CLUBS AND ASSOCIATIONS**

**ORGANIZATION:**

**EVENT:**

**DATE:**

**EVENT SUMMARY:**

**HOW DID THE EVENT GO? WHAT PARTS OF IT WERE SUCCESSFUL?**

**WHAT PARTS OF THE EVENT COULD BE IMPROVED IN THE FUTURE?**

**HOW DID YOU COLLECT STUDENT CONTACT INFORMATION?**

**WHAT WAS THE TURNOUT AT THIS EVENT? DID THIS MATCH INITIAL PROJECTIONS?**

**HOW DID YOU MARKET YOUR EVENT? PLEASE INCLUDE POSTERS, SOCIAL MEDIA POSTS, EMAILS ETC.**